Vinton Hotel Occupancy Tax (HOT) Grant Application

PLEASE NOTE

- Applications MUST be typed.
- Only requests from 501 non-profit organizations or governmental equivalent 170(c)(1) will be considered.
- Single event or project award is up to $3,000 unless applying for a multi-year project.
- Only *one* application per project/event.
- Multi-year capital projects will be considered on a case-by-case basis.
- If you receive funding, your final report *must* be turned in before future grant applications will be considered.
- Total amount distributed yearly will vary based on available funds.
- If you receive funding, credit must be given to the Hotel Occupancy Tax (HOT).

Contact Information	
Project/Event Name	
Applicant	
Mailing Address	
Contact Name	
Contact Phone Number	
Contact Email	

The revenue derived by a city or county from any local hotel and motel tax authorized by Iowa Code Section 423A.4 shall be used by a city or county as follows: a. Each county or city which levies the tax shall *spend at least fifty percent of the revenues derived therefrom for the acquisition of sites for, or constructing, improving, enlarging, equipping, repairing, operating, or maintaining of recreation, convention, cultural, or entertainment facilities including but not limited to memorial buildings, halls and monuments, civic center convention buildings, auditoriums, coliseums, and parking areas or facilities located at those recreation, convention, cultural, or entertainment facilities or the payment of principal and interest, when due, on bonds or other evidence of indebtedness issued by the county or city for those recreation, convention, cultural, or entertainment facilities; or for the promotion and encouragement of tourist and convention business in the city or county and surrounding areas.*

Attach additional information for the following questions if needed.

PROJECT DETAILS

1. Description of the project/event (*5 points*):

2. Date of project/event start and end date (*1 point*):

3. How does the proposal promote the City of Vinton? (*10 points*)

4. How many people do you expect to bring into Vinton because of this project/event? (*7 points)*

BUDGET DETAILS

5. Please provide the total project/event budget. Provide as attachment if necessary. (*4 points)*

6. What is the amount requested and how will the funding be used? (*8 points)*

7. Do you anticipate receiving any other funding for the project/event? If so, how much and from whom? (*2 points)*

8. If you don't receive your full HOT grant request, will you be able to successfully execute your proposed project/event? (*3 points)*

TIMELINE

- November 1, 2025: Applications available
- December 31, 2025: Applications due
- February 2, 2026: Awards announced & funds distributed
- December 31, 2025: Funds must be spent & final report submitted

Applicant Signature	
Name (printed)	
Signature	
Date	

Applications can be mailed to Vinton Unlimited at PO Box 387, Vinton or dropped off at the Vinton Unlimited Office located in City Hall, 110 W. 3rd Street. ***Please provide 5 copies of your application.***